

Prince William County 4-H Association (PWC 4-H Assoc.)
Bi-monthly Advisory Council Meeting Minutes - March 19, 2013

Attendees:

- Linda King – Extension Agent to PWC 4-H Assoc., MaryBeth Lerch – Ext. Staff for PWC 4-H Assoc. as 4-H Youth Educator, Cindy Puryear – Ext. Staff for PWC 4-H Assoc., Matt Valentino – President, Sydney Nguyen - Treasurer & Nokesville 4-H, Michelle Boice – Secretary & Compass 4-H, Jackie Nguyen – Nokesville 4-H & Trigger Time, Emily Lerch – Nokesville 4-H, David Lerch – Nokesville 4-H, Carla Valentino – 4-H Green Club, Nikolaus Valentino – 4-H Green Club, Sandy Arnold – Nokesville 4-H, Mary Lou Malo – PWC All Stars & Trigger Time, Donna Weisheit – VA All Stars, Catharine Root – Behind the Seams, Vania J. Root – Behind the Seams, Rose Dunn – Pins and Patterns, Sophie Monica – Pins and Patterns, Marcia Thies – SALT4-H & Trigger Time, Alisa Lykens – Teen Community 4-H, Ron Smith – Trigger Time, Suzanne Westre Seaberg – 4-H Footprints & You Herd It Alpaca Club 4-H, Meredith Seaberg – 4-H Footprints, Maria Seaberg - You Herd It Alpaca Club 4-H, Kim Morales – Compass 4-H, Olivia Morales – Compass 4-H, Natalia Morales – Compass 4-H

1. Welcome/Introductions
2. January 8th meeting minutes were approved unseen
 - a. **Action Item:** MaryBeth - minutes will, from now on, be a link attachment to the 4-H weekly e-newsletter so they can be read before the meeting and referred back to as needed.
 - b. November 27th, 2012 meeting minutes were approved via email by all who attended the January 8th meeting.
3. Treasurers Statement and Report – Sydney reported; budget handouts – 2
 - a. The New Reports were generated per an action item in January meeting to make the Treasurers Report clearer and easier to understand.
 - b. Treasurer’s Report YTD (handout 1) - Restricted/Unrestricted Fund Report
 - c. PWC 4-H Assoc. Checking Account (handout 2 – 2 pgs) - Actual and Budgeted Amounts
 - d. Everyone in attendance thought the reports were clear and more efficient for our reporting needs.
4. Old Business
 - a. 501c3 Paperwork
 - i. Action Item: January 9th, 2013 – Sydney will get a cashier check for \$850 to Linda King at the 4-H office for filing costs
 1. Completed
 - ii. Action Item: January 14th, 2013 – mail all originals to the IRS and email electronic copies to VA TECH
 1. ALL paperwork was filed in early January
 - b. New EIN # - went into effect January 1st, 2013
 - i. Action Item: Matt and Alan need to go in with Sydney and sign the signature card as back-up
 1. Alan is now on signature card at bank with Sydney so far
 - ii. Action Item: January 14th, 2013 – directions for new account set-up emailed to all PWC 4-H Assoc. club leaders
 - iii. Action Item: February 1st, 2013 – by this date all club’s old accounts should be closed and new accounts set-up at BBT Bank at the Wellington Shopping Center Branch in Woodbridge.
 1. All but 1 club has transferred their accounts to BBT at this time.
 - c. Assoc. Executive Committee meeting on February 2nd, 2013 went well and there was a lot of planning and understanding of how to get everything done and ready for 501c3 filings in the future. Also, some planning happened for future 4-H activities.

- d. WAA clean-up at Quantico was on February 2nd, 2013 – raised \$1,014.00 for 4-H educational events
- e. State Capital Day & Virginia Historical Society; February 12th, 2013 – \$100-\$200 loss on bus rental but still worth renting & great time had by all that attended.
- f. Share the Fun – February 22nd, 2013 – had many participate and it went very well.
- g. Chick-Fil A fundraiser March 11th, 2013 – raised \$75 for 4-H educational events
 - i. The suggestion was made to have more than one Chick-fil A participate in the fundraiser the same night in different parts of the county to allow for more clubbers to attend. Cindy will look in to this.
- h. Annual Retreat – May 5th, to plan for next year and see how things went this year.
- i. The next PWC 4-H Assoc. Advisory meeting will be June 11th

5. New Business

a. Club Reports:

- i. 4-H Green Club— Reported by Nikolaos Valentino: We built small greenhouses and started our seedlings for our vegetable garden. We ordered plants for our hummingbird garden. We attended embryology training and learned how to hatch and raise chickens. We now have 5 members.
- ii. You Herd It-Reported by Maria Seaberg: We recently participated in our first Alpaca Show as a Team! Events included Showmanship, Obstacle Course, Public Relations, and a Team Challenge. The Team Challenge is a strategic combination of placings in events, as well as Alpaca knowledge and Show knowledge. We didn't win the Team Challenge, but EVERY MEMBER came home with a ribbon of some sort (6th place or better)! 5 out of 8 of our members that participated placed in the Top 5 overall. Our next show will be in May. We are planning for a "Friends and Family" event where we will show what we know and enjoy a Potluck Meal. We plan to sell "Paca Poo" for garden fertilizer as a fundraiser. We also plan to visit a Senior Center as a community service project. We now have 10 members!
- iii. 4-H Footprints -Reported by Meredith Seaberg: We recently participated as "spotters" at George C. Round Elementary Shamrock 5K. We made posters, cheered on the runners, and made sure they stayed on course. Many of our members are helping the Lions Club with BINGO at local Senior Centers. We will be participating in the Weems neighborhood cleanup in April and the City of Manassas Day of Service in May. We are also planning to participate in some Trail and Stream clean-ups this Spring. We have 12 members in our club.
- iv. Compass 4-H –by Natalya Morales, club reporter: Our group is working on Improvisation and we meet at a local church in Dale City. We had a fundraiser at Cici's pizza in January. We raised \$77 which we will use to buy plants for our garden beds at the Occoquan Wildlife Refuge. Many of our members participated in Share the Fun in February. We have a field trip planned to visit the Wetlands on March 14th. Compass will be going back to the Occoquan Wildlife Refuge soon to work on our Junior Master Gardener certification. We have 15 members in our club.
- v. Pins & Patterns –Reported by Sophie Monica: We meet every Saturday .Our club members will participate in Fashion Review on April 20th. One of our members has already finished her project! We made pillow cases as a community service project and hope to complete another community service project by the end of the season. Meetings are run the club president and we have elected officers. Several of our members participated in Share The Fun. All members plan to participate in Presentation Night. We have 5 members.
- vi. Behind the Seams –Reported by Catharine Root: March 23 will be out last meeting for the year. Afterwards, we will be participating in our community service project, Arts Alive, at George Mason Performing Arts Center. There we will be demonstrating sewing techniques through

make and take projects. Later on, we will be participating in county Fashion Revue and then the Northern District Contest. Look for pictures and details about a recent club field trip in the newsletter next week. We have 7 members in our club.

- vii. Trigger Time -Reported by club leader, Ron Smith: 17 members participated in the 2013 Spring Air Competition in air rifle, air pistol, and BB. 1 Air Pistol Basic Supported Team placed in top 3. 1 Air Rifle Team place 1st with a team score that may possibly be a VA 4-H record! 3 Air Rifle shooters finished in top 8 with Jenna Fees finishing 1st, James Fees finishing 3rd, and Brandon Nisly finishing 8th. A plaque was presented to the Air Rifle team and will be on display in the 4-H office. Trigger Time will be sponsoring 4-H Shooting Instructor Training in April with trainees representing 5 different clubs in the Northern District. 5 of the 10 instructors are a part of the new Prince William shooting sports club-Bulls Eye 4-H. Trigger Time has over 60 club members!
- viii. PWC Teen Community Service Club -Reported by club leader, Alisa Lykens: We have 8 teen members participate in our community projects. We adopted a local Senior Citizens residence (Quarry Station Senior Apartments) in Manassas. This past Saturday, we participated in a St. Patrick's Day Party. We assisted with BINGO and served green cookies and punch. We will have a nail salon day next month and hope to continue volunteering our time with this group.
- ix. Nokesville 4-H -Reported by Jackie Nguyen and club leader, Sandy Arnold: The club has had several projects running this year: Embryology, Dog, Sewing, Leather Making, Community Service, Robotics and Horse. Many of the members participated in the Share the Fun talent show and will be attending Presentation Day. The Sewing project is in the process of preparing for the upcoming Fashion Revue with Mrs. Harrigan. Chicks are expected to hatch today with Mrs. Saul's Embryology project. Leather Making will begin over spring break. The Dog project has been meeting through the winter doing community service by baking doggie treats for a shelter and having special guest speakers. Some of our Robotics members participated at the George Mason classes over the winter months and thoroughly enjoyed that experience. The Horse project has been busy meeting on a weekly basis and is taking 7 members to Equismartz, the state horse knowledge contests this coming weekend. They will also be actively serving the riders of the Rainbow Therapeutic Riding Center at their Fun Show coming up April 27th with educational activity tables. Please see the flyer in this newsletter if you are interested in helping them raise money for this very special program for handicapped riders. The state horse program has implemented the Horsemanship Skills Testing. Riders must past level 1 & 2 to ride at State. Our club anticipates having approximately nine riders at State this year in September.
- x. S.A.L.T. 4-H—Reported by co-club leader, Marcia Thies: Our club has been invited by Keep Prince William Beautiful (KPWB) to help with Great American Cleanup on Saturday, April 6th from 11:00a - 2:00p. One of the areas they will be in is on Coverstone which is SALT's 4-H area. Our club went on a night hike at the landfill buffer to look for skunk cabbage & to hit the beaver dam. We even laid down to listen to the nature sounds around us. The kids had a great time. Our community service this past month was cleaning up the Landfill buffer which was quite a bit. We invited Mrs. King to our club presentations to listen, judge and give us pointers for county presentation coming up. We have a total of 34 members. Our projects are Sewing, Archery/Rifle, Younger Cooking, Jr. ANC, Instrument's, Community Service, Science In The Kitchen, Younger Art, Younger Science, Chess, Horse, Whittling and Embryology.
- xi. 4-H All Stars—reported by MaryLou Malo: All of our Prince William County All Star applicants were accepted to be tapped as All Stars in June. Our congratulations go to: Michelle Leporatti, Mikaela Mattes, Marie Lerch, Jenna Fees, and Troy Vigil. The adult Leaders being honored for their service are Ron Smith and Sandy Arnold. Cindy Puryear will be honored for her years of

service to the Extension Office. Becoming an All Star is a great honor and these individuals have worked hard to achieve this award. I hope all 4-Hers will strive to become an All Star.

- b. New club – BullsEyes; Bow and Arrow club
- 6. Next 2 months 4-H Calendar 2013
 - a. Fashion Revenue training, March 23rd, 2013
 - b. TALT – Teen Adult Leadership Training for camp counselors for Fair Camp/Junior Camp
 - i. Sandy Arnold spoke on it and said that it was a great training and we really need to promote this to our clubs more – its life skills training for teens ages 13 and up
 - c. Presentation Day April 5th, 2013
 - d. April 26th for Fair Camp registration
 - e. PWC 4-H Annual Leaders Retreat, May 5th, 2013
 - f. Tractor Supply Paper Clover fundraiser, May 8-19th, 2013
- 7. New Fundraiser Committee – Michelle reported
 - a. Current Fundraising ideas:
 - i. WAA – will start this earlier in the year to help build up the awareness and give people time to get wreath sponsorships.
 - ii. Poinsettias – want to continue but looking into having clubs sponsor the poinsettias we give to the Board of Supervisors and to the Church that allows us to use their space for various 4-H activities. This will free up more of our funds raised to go towards the 4-H educational programs.
 - iii. Chick-fil A – next time have more than one store involved on the same night in different locations of the county to get more people to be involved without needing to travel far.
 - iv. Flower Power – online purchasing of flower bulbs fundraiser in March/April.
 - v. Pecans – are considering not doing this fundraiser in the future. Will let you know our decision soon.
 - vi. Tractor Supply Company - Paper Clover sale at the store May 8-19th, 2013. We could have clubs set up booths outside the store during this
 - b. New Fundraiser opportunity:
 - i. Fair Camp Coffee Bar – Run during the mornings of the Fair Summer camp and open to all at the fair – families dropping kids off, fair office workers, fair workers, etc., Aug. 12-16th, 2013. The money raised would help with Fair Camp supplies. Families in clubs could donate the cookies, biscotti, etc., and we would go to local coffee shops; Dunkin Doughnuts, Chick-fil A, Starbucks, etc.; and ask them to donate the coffee we would sell. We would give them the ability to advertise at the coffee bar when their product is being sold. \$0.50 cookie, \$1 coffee (just thoughts)
 - c. Website updates:
 - i. We would keep you updated on how fundraisers were going online on the leader resource page.
 - ii. Looking into a money donation link for anyone who just wants to donate money to 4-H – PayPal maybe.

Adjourned - Next meeting will be June 11th, 2013, 7-8:30PM, Cedar Run Room, McCoart Building